



**HIV Health Services Planning Council  
Community Outreach & Advocacy Committee  
Minutes  
Wednesday, November 7th, 2007  
25 Van Ness Avenue Room 330B  
5:30-7:30pm**

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**Committee Members Present:** Banks, Cooper, Mabry, Flores (Co-Chair), Manley, Navarro, Penagos

**Committee Members Absent:** Newell, Scherich

**Other Council Members Present:** None

**Others Present:** Elaine Flores, Chris Gortner (DPH)

**Council Support Staff Present:** Jack Newby, Channing Wayne

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**1. Welcome and Introductions**

The meeting was called to order at 4:30 PM by Co-Chair Flores and everyone introduced themselves. Quorum was established.

**2. Review/Approve Agenda**

The agenda was reviewed and approved unanimously.

**3. Review/Approve October 10<sup>th</sup>, 2007 Minutes**

The October 10<sup>th</sup>, 2007 Minutes were unanimously approved.

**4. Announcements**

Council Member Banks suggested that a gift be bought for Joe Lynn. Jack Newby stated that Council Support planned to circulate a card at the next council announcements.

Jack Newby stated that HRSA had approved funding for an HIV/AIDS Resource Guide for San Francisco. Chris Gortner stated that the DPH is currently working on the resource guide.

Co-Chair Flores announced that Marin County had updated their resource guide.

**5. Public Comment**

There was no public comment.

**6. Steering Committee Update**

There was no Steering Committee Update.

**7. Advocacy Project Report**

- The Committee was unable to review the monthly report from the Consumer Rights Advocacy Project. Jack Newby gave an oral presentation. The presentation included:
  - Joe Lynn is on medical leave and a temporary replacement (Dennis Wheeler) had been hired and Richard Bargetto (former Advocate) will assist in training Mr. Wheeler.
  - A report of the November Advocate Project Report will be available at the December meeting.

## **8. Continued Discussion Regarding the Next Priority Population 2007 Community Meeting**

- Incarcerated
  - Update of Location/Date
  - Establish Agenda
  - Review/Develop Questionnaires

Jack Newby announced that we have had difficulties in getting in touch with Tenderloin Health where the Community Meeting was to be held. He announced that Council Member Naim Harrison works closely with the prison population and Mr. Newby has requested his assistance in this area. Unfortunately, we do not have a replacement date and location to hold this meeting. If we are unable to get a confirmed date, time, and location by the next Wednesday then we will have to move the meeting to January.

**Action: To get a confirmation by next Wednesday but if not successful the Community Meeting will be moved to January.**

**Vote:**

**Ayes: 7**

**Nays: 0**

**Motion Passes Unanimously**

## **9. Next Meeting Date and Agenda Items**

- The next Community Outreach and Advocacy Committee meeting will be held on Wednesday, December 12th, 2007 from 5:30 until 7:30 at SF DPH, 25 Van Ness, Room 330B, San Francisco.
- Agenda items to be included:
  - Fort Miley and Veterans Affairs
  - Women and Minority Affairs Committee

## **10. Adjourn**

The meeting was adjourned at 6:15 PM by Co-Chair Flores.