

**HIV Health Services Planning Council
Planning Committee Minutes
Tuesday, June 13, 2006
DPH 25 Van Ness Avenue Room 330 A
3:30 - 5:30 pm**

Committee Members Present: Laura Thomas (co-chair), George Simmons (co-chair), Donald Soto, Ellen Sweetin

Other Council Members Present: Billy Jean Kanios, Randy Allgaier

Others Present: Cynthia Hoffman, Rodney Murphy, Wendy Phillips, Tim Patriarch (Maitri), Steven Grohic McKay (RCF-CI Collective all), Elizabeth Colomello (SFRA)

1. Introductions

Co-Chair Laura Thomas called the meeting to order at 3:40 pm, and everyone introduced themselves.

2. Review/Approve Agenda

Item #10 (Discussion of the Preparation for Summit) will include a presentation of the Residential Care Facility for the Chronically III (RCF-CI).

Although the materials for Item # 7 (Review and Comment on Funding Streams Presentation) are prepared, this item will not be heard.

Item #8 (Review and Discuss Reggie Report and Quality Management) is not ready for today's meeting and will be skipped. It will be taken up at the August 14 meeting.

The agenda as amended was approved by consensus.

3. Review/Approve May 9th, 2006 Minutes

The reference to "AAPI" referring to "Others Present" was amended to "API."

Motion (Allgaier/Soto) to approve the amended minutes passed unanimously.

4. Announcements

Co-Chairs Don Soto and Randy Allgaier along with Committee Co-Chair Laura Thomas will be in DC the following week at a CARE Coalition session.

There will be a community forum on Jun 22 for folks 50 and over.

The HIV Health Walking Group is looking at issues involving care and will issue a call to action aiming to have a broad community meeting to look at the model of CARE in the San Francisco.

5. Public Comment

There was none.

6. Steering Committee and General Update

A monthly update of the Steering Committee activities and discussions and any other Council/ Committee Updates.

There was nothing new reported.

7. Review and Discuss changes on Funding Streams, Prepared by Jack Newby

Ms. Thomas noted that there were handouts put together by Intern Gilda Mansour and Jack Newby to satisfy federal requirements for looking at other funding streams.

Ms. Elizabeth Colomello said that there was a question concerning the \$8,070,000 figure attributed to SF Redevelopment and that she will cross-check the figure.

8. Review and Discuss Reggie Report and Quality Management

This matter was continued to a future meeting.

9. Discussion Regarding the Impact on Priority Setting and Resource Allocation Recommendation

The issue was how to plan for possible changes and cuts as the result of new legislation that might not be finalized until after the August meeting. **Ms. Michelle Long, DPH Office of AIDS Services, said that HRSA had not issued anything to shed light on what must be a problem with other EMA's across the country and that she would try to get some guidance from them. This will require frank talk with the Council on the realities faced.** Anything accomplished in August may have to be redone based on an anticipated 10% cut and a possible need to reorder priorities to meet a new rule mandating 75% of the funds be spent on core medical services which as of the meeting was only about 41%. While detailed strategization may not be appropriate at this meeting, plans did need to go forward on educating the Council as to the nature of the problem.

There was a consensus that the next Council meeting agenda should have time for discussing this at the beginning of the meeting.

10. Discussion of the Preparation for Summit

This discussion began with a presentation by the RCF-CI Collective. They provide facility based health care in San Francisco for severely ill folks including end of life care. Citing a case study as to the type of success that they have, they described the types of services that they provide: attendant care, nursing services, case management services, meals and opportunities for socialization and personal growth. Last year, they were prioritized as 17 out of 18 and hoped the Council would reconsider this.

Some noted that this category fits into the proposed new 75% rule. It was opined that last year's decision may have reflected the view that the facility was a hospice considered less important these days. It was suggested that the presentation at the Council include the distinction between them and a hospice.

Others suggested that the point needed to be made: without their facility, where would folks go? Also, a cut to them could have ripple effects so that the whole service might be lost. Costs could be highlighted since the cost of resident for all services is 30% of their income. Comparisons of the costs per bed were significant (approximately \$2,000 in a hospital compared to their \$180/bed). Demographics of those served would be helpful and might include transgender populations and income levels if available.

It was agreed that this would be sent to Steering for the June Agenda and would require about 25 minutes. The presentation would need to get to Susan by the 16th for the Steering Committee to consider, and that she would need the electronic version of their proposed presentation by noon on June 21.

- a. **Format**
- b. **Types of Recommendations from Planning Committee**
- c. **Schedule of Facilitator, Susan Strong**
- d. **Review of Presentations for Data Review**
- e. **Planning Committee Discuss Meeting the Last Week of June**
- f. **Full Planning Council Tentative July Meeting Schedule**
 - **Monday, July 10th**
 - **Monday, July 24th**

The remainder of the meeting focused on the summit itself, the directions needed for staff, meeting with the facilitator and considering Planning's future schedule.

The summit would be more efficient if presented with a template of priorities prepared by the Planning Committee. This would also meet the expectations of Council Members. Separate Planning Committee meetings would be needed. **The facilitator should attend at least one of them, perhaps the regular meeting on August 8.**

Some education needed to be planned for the first day of the summit on the anticipated 10% cut and how to manage new 75% rule.

Scheduling was discussed in some detail with attention given the scheduling of the country presentations, Reggie presentation, HOPWA and housing review and recommendations for the full council.

The first day of the summit should include highlights from the year's presentations and priority setting. Reauthorization would also be reviewed. The data review should focus on trends and new developments; it should be kept short and simplified to facilitate translations. There should be no new data.

On the Saturday of the summit, planning's recommendations could be presented for source allocations.

11. Next Meeting Date & Agenda Items

*The next meeting will be on **July 11th, 2006**. Committee will identify agenda items for the next meeting.*

In future, discussions concerning the manual would only require the table of contents. The RCF-CI presentation would be presented at the June full council meeting.

The meeting was adjourned at 5:20.