



HIV Health Services Planning Council
PLANNING COMMITTEE MINUTES
Tuesday, June 12th, 2007
San Francisco Department of Public Health
25 Van Ness Avenue, Room 330B
4:30 – 6:30pm

Committee Members present: Thomas (Co-Chair), Simmons (Co-Chair), Soto, Sweetin

Committee Members absent: Siron, Kleffner (LOA)

Other Council Members present: Villarce, Allgaier

Others present: Bill Blum (SF DPH HHS), Celinda Cantu (SF DPH HHS)

Council Support Staff present: Jack Newby, Ray West, Lili Belo

1. Introductions

Meeting was called to order by CM Thomas at 3:40 pm and everyone introduced themselves.

2. Review/Approve Agenda

The Agenda was reviewed and *approved by consensus*.

3. Review/Approve *May 1st, 2007* Minutes

The Minutes were reviewed and *approved by consensus* with the addition of Ellen Sweetin to the Committee Members present list.

4. Announcements

There were no announcements.

5. Public Comment

There was no public comment.

6. Steering Committee Update

There have been no Steering Committee updates since the last HIV CARE Council meeting

7. Discussion of Nomination/Possible Vote of Planning Committee Co-Chair

CM Thomas has been elected to fill Billie-Jean Kanios interim position; therefore her committee Co-Chair position is open for any interested volunteers.

There were no volunteers for this position. CM Thomas will continue to Co-Chair the Planning Committee.

8. Review of Funding Streams Presentations

The Funding Streams presentations were reviewed and discussed. A portion of the presentation will be moved to the July 23rd CARE Council meeting.

The intent of the presentation is to give CARE Council Members an idea of where and how the funding is being distributed, and to have an idea of the amount of funding coming from various areas.

The Committee reviewed the Alternative Funding Streams presentation. It was noted that Substance Abuse Mental Health Service Agencies (SAMHSA) funding is being updated

Mr. Newby pointed out that Foundation funding has decreased over the past years. Foundation funding is considered to be supplemental and not an alternative source of funding.

- Funding Streams presentation will be split between June and July.

9. Review of Title II Presentation

Office of AIDS CARE Branch presentation was reviewed and discussed.

CM Allgaier noted having asked Jeff Byers for an update on how HIV funding in the State budget will be reallocated next year.

- CM Thomas noted that *Continuum* should be updated to Tenderloin Health in the presentation.

10. Review of Calendar and Need for Upcoming Meetings - VOTE

- Planning Committee

The Committee reviewed, discussed and made changes to the 2007 Presentation Calendar as follows:

- Minority AIDS Initiative (MAI) presentation will be cancelled.
- Reggie and CoE will be presented on July 9th, 2007.
 - The Planning Committee members have until June 29th to review Reggie and correspond by email to Celinda Cantu. Ms. Cantu will email Council Support by July 3rd with the final copy.
- The CoE update and Summary Sheets will be reviewed by the committee on June 26th.
 - **Action Item:**
Motion - to approve the updated 2007 Presentation Schedule.
Approved by consensus.

- Planning Council

The Committee discussed making a recommendation to Steering to plan for a one day Priority Setting Resource Allocation summit on August 16th with a facilitator.

The regularly scheduled August meeting will remain on the schedule in the event that there needs to be a follow up meeting (without a facilitator).

- **Action Item:**
Motion - Make a recommendation to Steering for a one-day summit.
Approved by consensus.

11. Begin Discussions of Priority Setting and Resource Allocation Summit

- Review Evaluations of last year's summit

The Committee discussed:

1. focusing the Summit around this year's trends.
2. options for a one-day summit, with the possibility of a follow-up meeting.
3. possible formats for the one-day summit.
- 4) the benefit of making recommendations by the end of July so CARE Council members can review them and have ample time to talk about them at the Summit.
- 5) need for facilitator - a facilitator will be needed on the first day. Council Support will follow up on a facilitator.

12. Next Meeting Date & Agenda Items

- The next Planning Committee will meet on June 26th, 2007 to discuss and vote on recommendations for Summit actions to the Full CARE Council.
- Review of COE presentation by The SF AIDS Office
- Review Summary Sheets
- Next steps on the Summit, including review and discussion of the Summit format and agenda.

13. Adjourn

The meeting adjourned at 5:40 pm.
