



HIV Health Services Planning Council
PLANNING COMMITTEE MINUTES
Tuesday, March 13th, 2007
San Francisco Department of Public Health
25 Van Ness Avenue, Room 330B
3:30 – 5:30pm

Committee Members Present: Thomas (co-chair), Simmons (co-chair), Kleffner, Soto, Sweetin, Siron

Committee Members Absent: None

Other Council Members Present: Kanios, Allgaier

Others Present: Celinda Cantu (SFDPH HHS), Bill Blum (SFDPH HHS), Esperanza Pallana (Family Services Network), Stephanie DeLucca (Family Services Network), Mary Kay Parisi (HIV Epidemiology)

Council Support Staff: Jack Newby, Ray West, Michelle San Pedro

1. Introductions

The meeting was called to order at 3:40 by CM Simmons and everyone introduced themselves.

2. Review/Approve Agenda

The Agenda was reviewed and approved by consensus.

3. Review/Approve *February 13, 2007 Minutes*

The Minutes were reviewed and approved by consensus.

4. Announcements

Michelle San Pedro was introduced as the new HIV Health Services Planning Council Support Administrative Assistant.

The CARE Council sponsored Women's Forum will be held on February 22, 2007 at the Women's Center.

5. Public Comment

There was no public comment.

6. Steering Committee Update

75/25

Introduction of cultural competency training at beginning of March 26, 2007 Full Council meeting

7. Review of Epi Presentation

Mary Kay Parisi, HIV Epidemiology, presented for Committee review the "Status of the HIV/AIDS Epidemic San Francisco" to be given at the March 26, 2007 full CARE Council meeting.

The presentation will include information on the following:

- HIV/AIDS Surveillance System
- HIV non-AIDS Case Reporting
- Change in 2005 regarding San Francisco Data
- SF Cases vs. Out-of-Jurisdiction Cases That Received Care in San Francisco
- Status of HIV Reporting – February 2007
- Characteristics of Person Living with AIDS and Persons Living with HIV non=AIDS, December 31, 2006
 - To include:
 - Gender
 - Risk
 - Race/Ethnicity
 - Current Age
- Annual Number of New AIDS Cases, Deaths, and Cumulative Living AIDS Cases Among San Francisco Residents, as of December 31, 2006
- Age Distribution Among Persons with AIDS. San Francisco, December 31, 2006
- Number of Persons Living with HIV/AIDS Who are 50 Years Old* and Over
 - = Age \geq 50 is calculated as of the end of each year.
- 2006 HIV Consensus Estimates: Behavioral Risk Population Sizes, Prevalence Numbers and Rates
- HIV Prevalence rate (%HIV+) is calculated as the number of HIV positives divided by the population.
- HIV incidence rate (% new infection) is calculated as the number of new HIV infections each year divided by the population at risk (or HIV- population).
- This information includes
 - MSM – Men who have sex with Men
 - MSM – Men who have sex with Men Intravenous Drug Users
 - Transgender – non-Intravenous Drug User
 - Transgender – Intravenous Drug User
 - Male – Intravenous Drug User
 - Female – Intravenous Drug User
 - Hetero – Male
 - Hetero – Female
- HIV Incidence Surveillance Objectives
- Race/Ethnicity of Men Living with AIDS Compared to the General Population of San Francisco, December 31, 2006
- Race/Ethnicity of Women Living with AIDS Compared to the General Population of San Francisco, December 31, 2006
- Insurance Status and Race/Ethnicity Among Persons Diagnosed with AIDS, 2001-2006

- Proportion Surviving 3 years After AIDS Diagnosis by Race/Ethnicity, 1993-2004
 - White
 - African American
 - Latino
 - Asian Pacific Islander
 - Male
 - Female
 - Transgender
- Medical Monitoring Project
- Trends in the Percent of AIDS Cases Who Were Homeless at Time of Diagnosis, 1997-2006
- Characteristics of Homeless AIDS Cases at Time of Diagnosis, 1997-2006
- Characteristics of Male-to Female Transgender and Cumulative AIDS Cases, as of December 2006
- Late Testers: AIDS Diagnosed within 12 Months After HIV Diagnosis, San Francisco, 2001-2006
- Late Testers by Race/Ethnicity San Francisco, 2001-2006
- Other Subgroups with Higher Percentage of Late Testers, San Francisco, 2001-2006
- Missed Opportunities for Early HIV Testing
- Estimated Number and Percent of PLWH/A Not in Care, San Francisco, July 2004-June 2005
- Estimated Percent of PLWH Not in Care San Francisco, July 2004-June 2005
- Conclusions

8. Review of Title IV Presentation for Planning Council Meeting

Stephanie DeLucca and Esperanza Pallana, Family Services Network, presented for Committee review the presentation to be given at the March 26, 2007 full CARE Council meeting.

The presentation will include information on the following:

- I. What is FSN (DeLucca)?
- II. What is the structure of FSN?
- III. The Clients
- IV. Key Projects
- V. Title IV and other Titles
- VI. Questions and Answers

9. Review of Conflict of Interest Training for Planning Council Meeting

Mr. Newby discussed the CARE Council Member Conflict of Interest Policy Review to be presented at the March 26, 2007 full CARE Council meeting.

The presentation will include information on the following:

- Overview of the Policy
- Policy Specifics
 - Discussion
 - Voting
 - Vote ... or NO Vote
 - Abstain Or Recuse
- Questions / Discussion

10. Review and Discussion of Next Steps for Compliance with Reauthorization

CM Thomas, in process of significant changes to budget to comply with 75/25 and actual awards.

Recommended that not a lot of other major changes in services be made this year.

Prioritization can be affected

Changing environment for FY 07/08

Full schedule of priority related topics, but things may need to be taken out or time cut down on items on calendar to address compliance with reauthorization issues.

Recommendation that Council decision regarding

Newby - looking at schedule – usefulness of summary sheet presentation? Have the information available.

Take recommendation to steering.

ACTION - MOTION – ALLGAIER/SIMMONS

The Planning Council will focus its work on Implementation of the Reauthorized CARE Act:

Recommendations for approaching the remainder of the year are:

- That the 07/ 08 Prioritization serve as a template for 08 /09 and that minimal changes be made
- During the course of 2007, make allocation changes to comply with implementation requirements
- The changes made during 2007 serve as a template for 08 /09 Priority Setting and Allocations process
- Deal with other implementation issues as presented

There was no discussion

VOTE

Approved – Unanimous

11. Review and Discussion of possible Changes in 2007 HHSPC Presentation Schedule

- Reschedule MAI Presentation
Postponed given changes in MAI
Once criteria has been determined a presentation will be scheduled as potentially part of a larger discussion.
- Make any other necessary adjustments
The remainder of the calendar was reviewed and amended taking into consideration the need to focus on the newly released HRSA Guidelines. The updated calendar will be forwarded to the Steering Committee.

12. Next Meeting Date & Agenda Items

The next Planning Committee meeting is scheduled for Tuesday, May 1st 2007 at 25 Van Ness Room 330B.

The next agenda items will include:

- Last years Reggie data information and summary sheet format (to include COE's)
- CM Antonetty to be invited to attend the April Planning Committee meeting to discuss the Board of Supervisors Housing Work Group final recommendations..

13. Adjournment

The meeting adjourned at 5:30 p.m.

ACTION

County Budget compliance report to be calendared by Steering for next Full Council Meeting

Draft Calendar to be presented to Full Council in April.

May Committee meeting is rescheduled for Tuesday, May 1st from 4:30 until 6:30 p.m.