



**HIV Health Services Planning Council
Steering Committee
Monday, January 14, 2008
SFDPH 25 Van Ness Avenue, Room 330B
5:00 - 7:00pm**

Draft Agenda

- 1. Introductions** Group 5:00
- 2. Review/Approve Agenda - VOTE** Group 5:02
- 3. Review/Approve November 19th, 2007 Minutes – VOTE** Group 5:06
- 4. Announcements** Group 5:08
 - Housing Ad Hoc Work Group to meet on January 24th, 2008 from 4 until 5:30 p.m. at 25 Van Ness Room 330B, San Francisco.
- 5. Public Comment** Group 5:10
- 6. Committee and Work Group Check-in** Group 5:13

The Committee will discuss any issues coming up at the different Committees and Work Groups, communication between Committee Co-chairs, and ensure linkage of Committee activities to the Full Council.

 - *Policy and Evaluation Committee Update*
 - *COA (Community Outreach and Advocacy) Committee*
 - Update of PLWHA Caucus
 - *Planning Committee Update*
 - *Membership Committee Update: Committee Re-assignments, Applicant Interviews, Demographic Report and Membership Policies/Bylaws Update (Attendance Requirements & Leave(s) of Absence)*
 - *PoI (Points of Integration) Update*
- 7. Review/Discussion of Policy and Evaluation Reporting on CARE Council Restructure** Group 5:50
- 8. Review/Discussion/Approval Draft Presentation Calendar - VOTE** Group 6:10
- 9. Update on COE Process** Group 6:15
- 10. Review/Discussion of Development of Needs Assessment and Scope of Needs Assessment - VOTE** Group 6:20
 - Discussion of Budget
 - Recommendation of scope to include incarcerated/formerly and over 50 populations and other focus areas as defined.
- 11. Update on Joint Meeting between HHSPC and HHSPPC** Group 6:35
 - The Committee will receive an update on the proposed joint meeting tentatively being planned for May 16, 2008.
- 12. Development of January 28, 2007 Council Agenda** Group 6:40

Monday, January 28th, SF LGBT Community Center, 1800 Market Street, 3rd Floor Ceremonial Room, San Francisco from 4:30 until 7:30 p.m.

13. Reschedule February Steering Committee Meeting

Group 6:50

- This meeting conflicts with Presidents Day holiday

14. Next Meeting Date and Agenda Items

Group 6:55

- ***The next Steering Committee Meeting date is scheduled for Monday, February 18th, 2008, 5:00 until 7:00 p.m., 25 Van Ness Avenue, Room 330B, San Francisco. Please note that this is President's Day..***

15. Adjournment

7:00

The Steering Committee of the HIV Health Services Planning Council is made up primarily of the co-chairs of the Council's other committees. The primary responsibility of the Steering Committee is to oversee the work of all of the Council's active committees and ad hoc committees, as well as interface with representatives from the Department of Public Health HIV Health Services office; it is also responsible for creating and finalizing the agenda for the upcoming Council meeting.

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

*HIV Health Services Planning Council
730 Polk Street, 3rd Floor, San Francisco, CA 94109
San Francisco Department of Public Health, HIV Health Services Office
25 Van Ness Avenue, 5th Floor, San Francisco, CA 94102*

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