



**HIV Health Services Planning Council  
Steering Committee  
Monday, March 17th, 2008  
SFDPH 25 Van Ness Avenue, Room 330B  
5:00 - 7:00pm**

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**Draft Agenda**

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| <b>1. Introductions</b>                                     | Group 5:00 |
| <b>2. Review/Approve Agenda - VOTE</b>                      | Group 5:02 |
| <b>3. Review/Approve February 19th, 2008 Minutes – VOTE</b> | Group 5:06 |
| <b>4. Announcements</b>                                     | Group 5:08 |
| <b>5. Public Comment</b>                                    | Group 5:10 |
| <b>6. Committee and Work Group Check-in</b>                 | Group 5:13 |

*The Committee will discuss any issues coming up at the different Committees and Work Groups, communication between Committee Co-chairs, and ensure linkage of Committee activities to the Full Council.*

- *Policy and Evaluation Committee Update*
  - *Policy and Procedure Manual Table of Contents Revision*
  - [www.sfcaresouncil.org](http://www.sfcaresouncil.org) Website Update Issues regarding Committee Meetings
- *COA (Community Outreach and Advocacy) Committee*
- *Planning Committee Update*
  - *Revision of Presentation Schedule*
- *Membership Committee Update: Committee Re-assignments, Applicant Interviews, Demographic Report and Membership Policies/Bylaws Update (Attendance Requirements & Leave(s) of Absence)*
- *PoI (Points of Integration) Update*

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| <b>7. Review/Discuss Proposed SF CARE Council At-Capacity Guidelines - VOTE</b> | Group 5:20 |
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*The Committee will discuss the protocol for application to the SF CARE Council when the Council has reached its maximum capacity.*

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| <b>8. Review/Discuss Proposed General Funds Cuts Issues- VOTE</b> | Group 5:35 |
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*The Committee will discuss current General Fund prioritization and allocation scenarios considering potential funding cuts.*

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| <b>9. Review/Discuss CARE Council Restructuring Implementation</b> | Group 6:30 |
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| <b>10. Review/Discussion of Needs Assessment Work Group Update - VOTE</b> | Group 6:40 |
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*The Committee will discuss the status of the 2008 Needs Assessment focusing on severe need clients to include:*

- *Incarcerated/Former Incarcerated*
- *Over 50*

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| <b>11. Development of March 24th, 2007 Council Agenda</b> | Group 6:45 |
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- *Monday, March 24th, State Building, Milton Marks Conference Center, 455 Golden Gate Avenue (lower level), San Francisco from 4:30 until 7:30 p.m.*

## 12. Next Meeting Date and Agenda Items

Group 6:55

- *The next Steering Committee Meeting date is scheduled for Monday, April 21st, 2008, 5:00 until 7:00 p.m., 25 Van Ness Avenue, Room 330B, San Francisco.*

## 13. Adjournment

7:00

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*The Steering Committee of the HIV Health Services Planning Council is made up primarily of the co-chairs of the Council's other committees. The primary responsibility of the Steering Committee is to oversee the work of all of the Council's active committees and ad hoc committees, as well as interface with representatives from the Department of Public Health HIV Health Services office; it is also responsible for creating and finalizing the agenda for the upcoming Council meeting.*

*Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.*

*HIV Health Services Planning Council  
730 Polk Street, 3<sup>rd</sup> Floor, San Francisco, CA 94109  
San Francisco Department of Public Health, HIV Health Services Office  
25 Van Ness Avenue, 5th Floor, San Francisco, CA 94102*

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HIV Health Services Planning Council Offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.**