



HIV HEALTH SERVICES PLANNING COUNCIL  
Bayanihan Community Center  
Barangay Hall  
1010 Mission Street (6<sup>th</sup> and Mission)  
San Francisco, CA 94102  
Monday, November 30, 2009  
4:30 - 7:30 PM

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**Council Members Present:** Andrews, Antonetty, Briones, Byers, Emerson, Flores, Geltmaker, Guillen, Harrison, Heath, Hubbard, Hudson, Jewell, Manley, Matillano, Miller, Molnar, Newell, Pearce, Penagos, Pillatzke, Ramos, Scherich, Siron, Thomas

**Council Members Absent:** Agtane, Chandler, Cooper, Harris, Hicks, Margolis, Soto

**Others Present:** Bill Blum (DPH-HHS), Liz Gatewood (Lyon-Martin), Michael Scarce (Community Member), Gwen Smith (Applicant), Ann Smogur-Saldivar (SFAF), Tyrone Spellman (Applicant), David Strachan (Community Member), Lara Tannenbaum (LSYS)

**Support Staff Present:** Allgaier, Bryson, Lee

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### *Minutes*

**1. Call to Order**

The meeting was called to order at 4:35 pm by Co-Chair Manley.

**2. Remembering Council Member Terry Young**

The Council took a moment to recognize the passing of Council Member Terry Young and remember his contributions.

**3. Roll Call**

Roll was called and quorum was established.

**4. Review and Approval of Agenda - VOTE**

The agenda was reviewed and approved by consensus.

**5. Review and Approval of October 26, 2009 Minutes - VOTE**

The October 26<sup>th</sup> minutes were reviewed, one correction was made to the voting record, and were then approved by consensus.

**6. General Announcements**

- Interim Council Director Allgaier noted that CM Billie Cooper has had her eye removed due to cancer, and that she will be taking a leave of absence for the next two months.
- He also noted that Joe Lynn, the former Consumer Rights Advocate has been admitted to hospice care at Maitri.
- He also announced that former CM George Stevens is not doing well.
- He announced that in lieu of flowers, Terry Young's partner Greg Boyd has requested that donations be made to Shanti in Terry's name.

- He noted that the Coalition for National AIDS Strategy is planning to deliver a letter to the White House asking that President Obama meet with HIV community leaders—this would be the first time this has happened.
- CM Emerson noted that the County of Marin is putting out an RFA on AIDS Case Management as Hospice by the Bay has closed their program (which was the only one running in Marin).
- CM Geltmaker noted that San Mateo County will be holding three events to commemorate world AIDS day.
- CS Lee noted that tomorrow the API Wellness Center will be hosting panel lunch covering the right to access for emerging populations
- He also announced that Shanti will be hosting a World AIDS Day event at Triptych Restaurant and Bar —50% of proceeds will go towards Shanti.
- He also noted that his gay men’s cancer support group is still meeting on Thursdays.
- CM Guillen announced that he has been selected to be part of “HIV Story” a film that will be released in 2011.
- He noted that he has also been accepted to the ACRIA training in New York on HIV and Aging.
- CM Thomas announced that the board that she sits on for WORLD is looking for new board members
- CM Andrews announced that there will be a World AIDS day vigil on the Berkeley campus.
- CM Briones announced that he is beginning an LGBT bereavement support group, which will begin January 14<sup>th</sup> and last for eight weeks.
- CM Flores announced that on November 12<sup>th</sup> the HIV Care Council of Marin held a community forum to get input on services, and noted that it was a success.

**7. Public Comment**

There was no public comment.

**8. Council Support Update**

Interim Council Director Allgaier provided the Council with a quick update.

- He noted that the Summit Decisions 2009 Workshop was a great success, and thanked John Andrews, Steve Manley, Dean Goodwin and Enrique Asis for their hard work.
- He announced that the Facilitators Training will be held Monday, December 7<sup>th</sup> at 1 South Van Ness, 5<sup>th</sup> Floor. Refreshments will be available beginning at 8:30am, and the training will begin promptly at 9am.
- He announced that the Steering Retreat will be held on Friday December 15<sup>th</sup> from 10am-4pm at the Zen Center. CMA and Steering have brainstormed topics to discuss, and GPA and Membership will go through this process in December. The Co-Chairs and Allgaier will meet in mid-January to develop a preliminary agenda that will be brought to Steering at its December meeting.
- He noted that there will be Robert’s Rules of Order training at the January Full Council meeting.
- There is a tentative presentation on Project Inform scheduled for the January meeting.
- He announced that two emails will be sent out soon—one regarding the policy and procedure work group, and on regarding the needs assessment work group.

***There was no Public Comment on this Item.***

**9. Co-Chair Update**

Co-Chair Manley noted that the Council Support contract review has been delayed until mid January. And that CAEAR support funds from the AIDS Foundation have been withdrawn, and the Council is currently looking to find funding from other sources.

***There was no Public Comment on this Item.***

**10. HIV Health Services Update**

The Council received an update from Bill Blum, Interim Director of HIV Health Services. He noted that they are in the process of doing renewals and mods for contracts under the purview of DPH. He also announced that flat funding should continue through the next year.

He noted that they have been holding quite a few provider and community meetings. He noted that the Therapeutic Monitoring Program is being looked at, as well as AIDS Case Management and that they are looking at Prevention with Positives-Best Practices. Bill Blum announced that they will be looking at medical objectives at COEs as well as Planning Council Support, Dental and Hospice and Residential Care Facilities. He also noted that the State office of AIDS gave San Francisco money for the Bridge project.

**11. Open Nominations for At-Large Steering Member**

The Council opened nominations for the At-Large Steering Member seat which has been vacated by Gerardo Ramos (he is the now the co-chair for the Consumer and Minority Affairs Committee).

CM Molnar nominated CM Miller—he declined. CM Molnar nominated CM Guillen—he declined. CM Antonetty nominated CM Briones—he declined. CM Newell nominated CM Antonetty—she accepted. CM Antonetty nominated CM Matillano—she declined.

***There was no Public Comment on this Item.***

**12. California State Update**

The Council received an update on current California state budget issues from Courtney Mulhern-Pearson of the San Francisco AIDS Foundation.

***Public Comment:***

*David Strachan-Community Member: He asked what the Federal poverty level is. It was noted that it is \$10,500.*

**13. Dinner Break**

The Council broke for dinner at 6:05 pm and came back at 6:15 pm.

**14. Ryan White Treatment Extension Act of 2009**

The Council was updated about changes in Ryan White legislation by Interim Council Director, Randy Allgaier.

***There was no Public Comment on this Item.***

**15. Part A and Stop Loss Carry Forward Funds Allocation – VOTE**

The Council decided on how to allocate the Part A and Stop Loss Carry Forward Funds.

**Motion from the Steering Committee:**

Part A and Stop Loss Carry Forward Funds will be allocated as follows:

- 1) Up to \$25,000 be allocated to Prevention with Positives Best Practices and
- 2) The remaining funds to be divided equally between vouchers and direct financial assistance, up to \$450,000.

**The motion passed unanimously by roll call vote. See voting worksheet [1].**

*There was no Public Comment on this Item.*

**16. Non-Discrimination Policy - VOTE**

The Council voted on the Non-Discrimination Policy as developed by the Council Member's Rights and Responsibilities Work Group.

**MOTION from CMRR, Membership and Steering:** It is the policy of the San Francisco EMA HIV Health Services Planning Council to hire employees, subcontract with consultants/contractors, recruit members (not withstanding HRSA requirements for mandated seats and representations by demographics of epidemiological data) without regard to race, color, religion, creed, age, national origin, gender, gender identity, marital status, domestic partnership status, sexual orientation, pregnancy, childbirth or other related medical condition, disability, HIV/AIDS status, mode of transmission, veteran status or physical disability.

**MOTION AMENDMENT-CM Heath/CM Molnar:** To change "medical condition" to "circumstance"

**The motion amendment passed by show of hands with one naye (Siron).**

**The original motion passed unanimously by show of hands.**

**Public Comment:**

*David Strachan: He noted that "sex" was not included in the non-discrimination policy.*

**17. Council Member's Rights and Responsibilities Policy- VOTE**

The Council voted on the Council Member's Rights and Responsibilities Policy as developed by the Council Member's Rights and Responsibilities Work Group.

**MOTION from CMRR, Membership and Steering:**

The Policy and Procedure Manual addresses the rights and responsibilities of Council Members in several sections, which include but are not limited to the following:

- All Local, State and Federal laws and ordinances
- 2.6-EMA Job Description
- 4.4-Robert's Rules of Order
- 4.6-Rules of Respectful Engagement
- 5.1-Council By-Laws (which are HRSA mandated) and the Council Policies and Procedures
- 7-Meeting attendance requirements/Policy regarding use of proxy
- 10.14-Model for resolving conflict

**The motion passed unanimously by show of hands.**

*There was no Public Comment on this Item.*

**18. Conflict Resolution Policy - VOTE**

The Council voted on the Conflict Resolution Policy as developed by the Council Member's Rights and Responsibilities Work Group.

**MOTION from CMRR, Membership and Steering:**

"Conflict resolution is a multi-step process between Council Members:

**Step 1.** Both parties meet to informally resolve conflict. If a resolution does not occur, then the parties will move on to step 2.

**Step 2.** Mediation: A mediator may be one person selected by both parties, or a panel of three, with each party choosing a mediator, and these two mediators choosing a third. The decision by the mediator(s) will be the conclusion of the conflict resolution process at the Council Level.

**Step 3.** If the conflict between the parties escalates and/or persists and leads to disruptive behavior in the course of Council activities, then the Discipline and Removal Policy will apply. Disruptive behavior includes anything that violates the Council’s core values as defined in the Council Member’s Rights and Responsibilities.

**The motion passed unanimously by show of hands.**

***There was no Public Comment on this Item.***

**19. Adjournment**

The meeting was adjourned at 7:01 pm by Co-Chair Manley.

***The next full council meeting date is tentatively scheduled for Monday, January 25<sup>th</sup>, 2009, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.***

***REMINDER: THE DECEMBER FULL COUNCIL MEETING HAS BEEN CANCELLED.***

**Joint Meeting HHSPC/HPPC  
HIV Health Services Planning Council**

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence  
Votes]: **Y**=Yes; **N**=No; **B**=Abstain; **R**= Recused (deduct from quorum)

**November 30, 2009**                      roll    [1]    [2]    [3]    [4]    [5]    [6]    [7]    [8]    [9]    [10]

1.	<b>Mark Agtane***</b>	E	-	-	-	-	-	-	-	-	-	-
	<b>Randy Allgaier</b>	LOA										
2.	<b>John Andrews</b>	P	Y									
3.	Margot Antonetty	P	Y									
4.	<b>Noah Briones</b>	P	Y									
5.	<b>Jeff Byers</b>	P	Y									
6.	<b>Aaron Chandler</b>	E	-									
7.	<b>Billie Cooper</b>	E	-									
8.	Cicily Emerson	P	Y									
9.	<b>Wade Flores</b>	P	Y									
10.	<b>Matt Geltmaker</b>	P	Y									
11.	<b>Jesus Guillen</b>	P	Y									
12.	Chris Harris	A	-									

<b>November 30, 2009</b>		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
13.	<b>Naim Harrison</b>	P	-									
14.	<b>Anna Heath</b>	P	Y									
15.	Mary Lawrence Hicks	A	-									
16.	Cherrlynn Hubbard	P	Y									
17.	<b>Carol Hudson</b>	P	Y									
18.	<b>Lee Jewell</b>	P	Y									
19.	<b>Steve Manley</b>	P	Y									
20.	<b>Paul Margolis</b>	A	-									
21.	Rachel Matillano	P	Y									
22.	<b>Matthew Miller</b>	P	Y									
23.	Mark Molnar	P	Y									
24.	<b>Catherine Newell</b>	P	Y									
25.	<b>Ken Pearce</b>	P	Y									
26.	Maritza Penagos	P	Y									
27.	<b>Veronica Pillatzke</b>	P	-									
28.	Gerardo Ramos	P	Y									
29.	<b>Stacia Scherich</b>	P	Y									
30.	<b>Charles Siron</b>	P	Y									
31.	Donald Soto	A	-									
32.	Laura Thomas	P	Y									

<b>Ayes</b>		25										
<b>Nayes</b>		0										
<b>Abstain</b>		0										
<b>Recusal</b>		0										
<b>Total</b>		23										
***Pending Mayoral Appointment												

***QUORUM (Needs to be ½ of Total Members: (36/ 2) +1 = 19 members, of which at least 25% of members present must be living with HIV. As of 8/24/2009, 66% of Council members are HIV positive.***